To:      Test Coordinators, Principals, and Superintendents
From:  Tim Kurtz
Re:      NECAP Online Writing – fall 212
Date:   Tuesday, February 21, 2012

Last fall, 9 NH schools successfully administered the NECAP Writing test online at either grade 8 or grade.  We are making this option available to additional schools for the fall 2012 NEAP Writing test (up to 20 grade 8 schools, and up to 20 high schools).  To be eligible to administer the writing assessment online next fall, each new school must successfully complete a pilot test of their computer system this spring.

To be eligible, the school must meet three critical requirements:
1. The school must meet the technical requirement (see attached document).
2. The school must complete the pilot testing of their system this spring (see schedule below).
3. The school must agree to administer the test to all students at the same time, or in two back to back sessions where tested students are not permitted access to each other during the transition.

Please review the two attached documents, and respond to me no later than March 2 if you wish to participate in this opportunity.

Attached to this mail are three documents:
1. A copy of this email
2. Description of the Required On-line Pilot
3. Schedule for the Required On-line Pilot
4. Technical Requirements for Participation

The following schools administered the NECAP Writing test online last year:

High Schools:              Bow High School

Grade 8 Schools:         Alton Central School
                         Barnstead Elementary School
                         Bow Memorial School
                         Josiah Bartlett Elementary School
                         Kearsarge Regional Middle School
                         Nottingham Elementary School
                         Portsmouth Middle School
                         Sanborn Regional Middle School


Notices 1 and 3 have already been sent to test coordinators, principals, and superintendents.
Notice 2 is being sent out after notice 3.
        Notice 1:  NECAP during Transition to the CCSS
        Notice 2:  On-line NECAP Grade 8 and 11 Writing Assessment - Invitation
        Notice 3:  NECAP, SBAC, and the CCCSS workshops
        Notice 4:  Spring 2012 NECAP Science Assessments